

Equality Impact Assessment Toolkit (January 2021)

Section 1: Your details

EIA lead Officer: James Roberts

Email address: jamesroberts@wirral.gov.uk

Head of Section: Simon Fox – AD Highways and Infrastructure

Chief Officer: Jason Gooding – Director of Neighbourhoods

Directorate: Neighbourhoods

Date: 31.08.23

Section 2: What Council proposal is being assessed?

Implementation of a Festive Display Policy

Section 2a: Will this EIA be submitted to a Committee meeting?

Yes / No

If 'yes' please state which meeting and what date

Hyperlink to where your EIA is/will be published on the Council's website

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

Community groups organising festive display installations

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals. We encourage services to consider the impact on those who serve and who have served in the armed forces and their families, in accordance with the Armed Forces Covenant

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Religion or belief	The 'Festive Display Policy' and the operating period it covers may not represent all activities or events relating to all faiths and beliefs that may wish to operate similar events or installations.	<p>The Festive Display Policy has been specifically developed to address an existing process and operating period. Any group or organisation wishing to affix similar installations to our street lighting assets during a different period would have to follow a similar process although the terms and operating period of the permit would differ to that in the Festive Display policy. This will be addressed, defined, and signposted on a new landing page that is being created in support of the new Festive Display Policy.</p> <p>In addition, a temporary events permit can be applied for to hold an event on a public street for one off occasions or celebrations.</p>	James Roberts	April 2024	Officer time, I.T. resource to support with landing page creation.

Section 4a: Where and how will the above actions be monitored?

Actions will be monitored as part of business as usual along with the implementation of the new policy and creation of information landing page on the Council website.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

n/a

Section 5: What research / data / information have you used in support of this process?

Internal consultation and committee oversight/Senior Leadership Team feedback.

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes / No – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

Consultation has already been undertaken (July 2023) with representative groups from the four constituencies who are involved with the delivery and organisation of festive displays in Wirral.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting

it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**